SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVERNMENT NAVEEN COLLEGE PALI,DISTRICT KORBA CHHATTISGARH.

GOVERNMENT NAVEEN COLLEGE PALI DISTRICT KORBA
495449
www.govtcollegepali.ac.in

SSR SUBMITTED DATE: 15-06-2021

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

June 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Govt. Naveen College Pali, Korba C.G. came into existence in the year 13th June 2013 in the Pali, Korba. The college started with arts, commerce and science faculty in Government Higher Secondary School Pali near Samudaik Bhawan Pali District Korba, C.G. In 2013,the first principal of our college was Dr. A.K. Tripathi. The college building with its owncampus was established on 1st January 2017. The collegecampus is spread over 05 acres of area.Which is surrounded with beautiful nature. Government college, Pali is a big PG college located in Pali Tahsil, District Korba. It is 50km away from BilaspurDistrict, (C.G.) and 55km away from District Korba C.G. The college being located in the tribal area, it creates educational accessibility for tribal students to pursue courses in the college.

The total strength of students is 498 in the current year 2019-20. At present, there are three faculty in the college, arts, commerce and science. There is post-Graduation in two subject's commerce and sociology and only UG in science faculty. All the teaching posts are filled by regular teachers. We aim to retain our prestigious popularity and strive to further developmentofthecollegequality-wise.Thecollegelibraryishaving5000bookswithfreeWi-Fi.The college has one unit each of NSS and Red-cross society which confirms the commitment of the college towards social service. Sports department of the college always ensures enough space in media. TheSports department of the college always ensures enough space in the media. In sports, the students of the college prove themselves at District level.

The college has carrierguidance cell and active women empowerment cell.Socio-cultural events are also organized at regular intervals. The college aims to make its student well equipped to face all round global change. The college is committed towards the educational development of the girl students too.

The teaching staff of the college is qualified and always engaged in academic, research and social activities. The college staff with their vast experience and broad vision, support the dynamism and ambition plan take the college to achieve the great height.

Vision

Our Vision

1. **Institutional Strengthening through :**

1. Developing college infrastructure.
2. Equip Classrooms with modern technology.
3. Establish new courses and enhance the quality of existing courses through curriculum implementation.
4. To be innovative and responsive to the educational and self development needs of the tribal communities

1. **Improve employability and learning outcomes of graduates through:**

1. Skill development through vocational training.

2. Field survey and internships according to local availability and requirements.

3. Quality enhancement through enactment of syllabus curriculum.

4. To ensure the learning opportunities and promote the leadership quality,professional temperament and civic responsibilities among the tribal communities among the students of tribal area.

5.To contribute to society through the pursuit of education, learning, and research at the highest levels of excellence.

Mission

Our Mission

- To provide excellent education integrated with ethics, values, equality, compassion and social responsibilities
- To implement the student centric programmes which encourage the tribal students to excel in higher education and in extra curricular activities.
- To update the knowledge and skill of the faculty members to meet the Research challenges, by enhancing them from various seminar, workshop, orientation and refresher course and other staff development programme.
- Utilizing resources effectively to enhance the quality of teaching and learning.
- Reaching out to more students in tribal area by increasing number of approved seats in each course. New vocational courses as per contemporary needs can be opened.
- Opening of canteen and photocopy and stationery shop for students in the campus.
- Construction of separate library building, auditorium and sports field.
- Collaborating with national institutes, Universities and industries to enhance the research environment.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Strength.

1. The only college with undergraduate and post-graduate courses in this area.

2. Consistently growing student and encouragement given to the male and female students of economically backward section.

3. Qualified teaching faculty.

4. Internet and Wi-Fi facility.

5. There is no case of ragging and torture (Physical and mental torture) in our college.

6. For the green and clean environment in campus, initiatives are taken for plantations and cleanliness.

7. Active Red Cross and NSS units and sports facility.

8. Transparent admission processThrough online mode.

9. Proper water facilities with boring,overhead water tank water cooler, RO, CCTV Camera and inverter for uninterrupted power supply.

10. Teamwork, dedication and harmony among faculty members.

Institutional Weakness

Institutional Weaknesses

1. Limitations with reference to auditorium, hostel and well-established playground.
2. Geographically located in the tribal region.

3. Lack of continuous power supply due to connection from rural feeder.

4 Low speed of internet due to unavailability of Broadband connection.
5. Limitation in relation to undertaking major and minor research projects.
6. Weak communication skills of students due to rural background.

Institutional Opportunity

Institutional Opportunity
1. Introduction of more UG and PG courses as well as skill-based courses, core courses and generic courses to ensure greater student progression.
2. Scope to strengthen cultural and sport's talent.
3. Rural and tribal communities have better opportunities for higher education in this area.
4. Scope for complete use of campus infrastructure.
5. Availability of student to increase the intake capacity and thrust of academics in this area.

Institutional Challenge

Institutional Challenge
1. Limited academic infrastructure.
2. To enhance the learning standards in the limited time frame of the students coming from the poor educational background.
3. To sustain the interest of the student in general subject especially English and Hindi.
4. Less employability and lack of communication skill.
5. Continuous need to acquire new and update the available resources and technology.
6. The activity of academic services, research activities and student support programs are at challenges ahead.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Govt. Naveen College Pali, Korba (C.G.) is government college and functions under the higher education of Chhattisgarh and is affiliated to Atal Bihari Vajpayee University, Bilaspur (C.G.). The College offers three under-graduate courses in arts, science, commerce and two post-graduate courses, which include M.com. and M.A. Sociology. The curriculum is strengthened and supplemented by Atal Bihari Vajpayee University, Bilaspur and the college has limited flexibility in the development of the curriculum. However, each department of the college is responsible for the effective implementation of the prescribed curriculum. Academic calendar is prepared and implemented as per the guidelines of the university. The college has a defined vision and mission that is clearly spelled out to the students in the college website, our college also has active units of NSS and Red-Cross society. The college collects feedback from students and parents time to time. The feedback taken is analyzed and implemented by the faculty members which improves the teaching-learning process.

Teaching-learning and Evaluation

The college follows a very transparent student admission process on-line. All the important information related to admission is provided in the admission-brochure and displayed on the notice board and the college website. Admission in the college at UG and PG level is done on merit basis as per state government and the university norms. The reservation policy of the government for SC/ ST/ OBC/ physically challenged/Ex-army/ Achievers in sports without any gender discrimination and weightage for the extracurricular activities is followed strictly. During the academic year 2019-20, 498 students have been admitted. The college follows an academic calendar which has the examination schedule, vacation breaks and dates of important extra-curricular activities declared by the Higher education department of Chhattisgarh state. The teachers of the college are encouraged and expected to follow the Academic calendar. Teaching plans, syllabus and evaluation process are explained to the student class-wise by the faculty members. The faculty members take classes properly as per central time-table and maintain a daily- diary and attendance register. The college is aiming at improving the quality of the teaching-learning process by proper use of ICT. The library and internet facility emphasize "student-centric" system which helps students to think, analyze, be creative and unique. Certain steps are taken to address the needs of individuals. Not only the students but also the college ensures the competence of the staff, help and motivate the faculty to develop continuously. All the faculty members participate in workshops, present papers in conferences and some faculty have published the paper in UGC approved / Peer reviewed journals. Some of our faculties have published Book also. About 90% faculty member has completed refresher and orientation programs. The college has an internal examination committee which organizes the internal unit test, pre-examination evaluation process through a system of efficient planning making it strict confidentially. The college has provided necessary infrastructure like a desktop, computer in the Library with free Wi-Fi access to help the student for learning.

Research, Innovations and Extension

Our institution is constantly striving for the development of research culture and research environment. Students are encouraged to incorporate research culture and data analysis in their class assignments and project works. The laboratories of the science stream have been upgraded. One faculty member recognized as Guide by Atal Bihari Vajpayee University,Bilaspur to carry research work leading to Ph.D. degree. Six faculty members are enrolled as research scholars in various universities for obtaining Ph.D.There are several research papers which are included in theUGC website in the recommended journals and published inPeer Reviewed and

Refereed journals. Published books havetwo books/chapters in the books.The institute is promoting the participation of students andfaculties in extension activities every year by organizing campsin the village. Cadets of NSS and Red Cross participate in theextension activity with the governmental and non-governmentalorganization such as Swachh Bharat, Aids Awareness andgender issue, etc. The NSS unit engages students in communitydevelopment activities.That motivate them to involve in socialservices. NSS day celebrations, NSS orientation, awarenessrally, tree plantation, health awareness camp, culture programs,etc., are organized under NSS unit.

To increase the percentage of voting, a workshop based on the role of youth is organized by SVEEP. This includes various competitions such as extempore, debates, essay writing, sloganwriting, poster exhibition, rangoli, etc.An educational tour was organized for the students to impartpractical knowledge in particular.The college has internet facilities for faculty and students, well-equipped laboratories, well-stocked library and smart room toinspire and facilitate teaching, learning and research.The college organizes a workshop especially for students,inviting subject matter experts from various institutes, whoencourage and inspire students through their lectures.

Infrastructure and Learning Resources

As a Government college, it has a big building of double stories under a large campus of 5acre. The existing physical built up area of the college is about 314.36 sqft and the college building is used from 10.30 am to 5.30pm There is a building maintenance committee, the committee seeks departmental requirements, needs of laboratories, classroom, library and sports etc. and send the proposal with details of budget requirements to the department of higher education, government of Chhattisgarh for approval. The College administration formulates a sports committee to monitor the sports activity. Class four employees are also involved to assist in the sports activities. There is a very healthy atmosphere for games/sports and cultural activities in the college.Many students have represented the college at district and state level. The college has well laid out facilities for indoor and outdoor sports. The college has been conducting the following tournament for encouraging sports talent among the students. The college encourages the students to participate in the special coaching classes during vacationand the outdoor auditorium is also used to conduct various cultural activities. College cultural fest, sports day, athletic meet, yoga training and such activities are organized.

• Over and above the academic support facilities like the library, the sports and the other platform supporting overall development to the student like NSS, Red cross society etc.

• A library is very well maintained. A provision of the budget for library maintenance is made by the college management. The cleaning and maintenance of the library and keeping it insects free are done frequently by the library staff.

• The college administration formulates committees for physical maintenances and verification. Annual internal audit is taken up by such committees. For smooth functioning of the institution under the guidance of the head of the institution, various committees have been formed to look after the various academic, cultural and literary activities.

Student Support and Progression

The various cells and Committee like Anti-Ragging Committee, Anti-sexual Harassment Committee, Career

Counseling cell, Women's Cell and Student Union etc. function in the college to provide necessary assistance to the student for their overall well bring. There is a Grievance Redressal cell to clear the grievances raised by the students. Examination result and high demand ratio of the college are proof of the student support system. The website and college brochure provide all necessary imported information regarding admission and the activities in the campus. The government reservation policies are followed to provide support to the SC, ST, OBC and thestudents with an economically weak background. Cultural events are a part of the varied activities;thus, students are involved in and they are able to perform well. The college also fulfills its responsibilities towards the society through Red Cross, NSS. 'IQAC'.Lectures organized on the judicial rights of women against exploitation at home, outside, workplace and rehabilitation of juvenile criminal cases. The NSS wing of the college engages the students in community development activities which motivate them to involve in social services. The college NSS team regularly visits the surrounding places and villages to generate awareness among people on various social, moral and ethical issues. Feedback is taken from the students, teachers and alumni on the Infrastructure and Academi facilities, and feedback is analyzed and remedial actions are implemented.

Governance, Leadership and Management

The vision of the college is to serve and provide education equally to all the students. The majority of the students enrolled in this college belong to the scheduled caste, scheduled tribe and OBC coming from the rural background and falls below the poverty line. The vision of thecollege is to give not only bookish knowledge but to inculcate good manners, self – respect, politeness, consciousness,good physical and mental health. We are also focused on national standards of education quality and fostering an enduring sense of discipline. In our college, each activity takes place through the meeting of the respective committee. The teachers and the staff have been involved in the process of decision making and its implementation. To address the demand of the society and provide greater exposure to the students, field trips / study tours are organized.The teachers 'recruitment is done as per the norms of the UGC, state government and the university. Each and every staff is performing very well. The principal and the management hold the regular staff meeting and address them about their responsibility for the college. Various committees are formed with the teaching and non – teaching staff and student to groom their scale they are explained aboutadmission, teaching & learning.The college gives utmost importance to the teaching- learning process and its improvement. The faculty membersare also involved in various committee and activities of the college. They are encouraged to attend seminar/conferences &workshops and presentation of paper. The accounts of our collage Pali is regularly audited – internally and externally. Internal audits are done by a team of faculty members appointed by the college whereas the external audit is done by a firm of professional chartered accountants. The college is recognized u/s 2(f), but not recognized u/s 12 (B), as the affiliating university is not covered u/s 12 (B) of UGC act 1956 . The IQAC plays an important role relating to quality improvement amongst student and teacher and always motivates to update teaching learning process. We have to motivate teacher for participation in state, national and international seminar, workshop and other research activities.

Institutional Values and Best Practices

The institution is an organization which respects values and implant these values in the students by the faculties to run it smoothly. It also tries to establish an example as the best institute of this area. The college is the only government college in this tribal area and co-educational college also. So, the college takes proper care of the

safety and security in and around the college for both girl and boy students. These are maintained by 16 CCTV surveillance system, guard and fencing in the college. It ensures discipline in the college building and campus with the help of various committee. It effectively implements the code of conduct mentioned in the brochure of the college like anti-ragging and following time-table

and discipline. The counseling cell of the college gives regular counseling to the needy students both boys and girls, time to time. This helps them to cope up with the crucial conditions and strengthen them during crises. Women empowerment is also one of the main aims of the institution. So, a few programs are organized to spread the message of gender equality amongst the students. Series of lectures by invited guests and eminent speakers, are organized to empower the girl students. Infrastructure is developed to make the college environment friendly for girls, boys and Divyang Jan. Well-equipped commons rooms are provided separately for both boys and girls. Separate toilets are there in the college for boys and girls.Electricity conservation is one aims of the college. College committee looks after thecleanliness and waste management. The college has a proper rainwater-harvesting system,sewage system and water pipe-line system for water distribution. The institute has its own borewell and it does green and energy audit and promote greenery and develop eco-friendly environment in and around,and is keen to keep the campus plastic free.The institution situated in tribal area organizes various programs to promote localculture, national language- Hindi and digitalization. Speeches of eminent speakers are arranged in the college. The two best practices practiced in the college are preparation of 'Wormy compost' out of garbage and 'Daily prayer through National Anthem' by the students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT NAVEEN COLLEGE PALI,DISTRICT KORBA CHHATTISGARH.
Address	Government Naveen College Pali District Korba
City	PALI
State	Chhattisgarh
Pin	495449
Website	www.govtcollegepali.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	Pushpraj Lazarus	98063-700000	9806170000	-	ugcollegepali@gmail.com
IQAC / CIQA coordinator	K.c.gendle	-	9755821464	-	kcgendle@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	13-06-2013

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Chhattisgarh	Atal Bihari Vajpayee Vishwavidyalaya	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	12-02-2018	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Government Naveen College Pali District Korba	Tribal	5	314.36

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BCom,Commerce	36	Higher Secondary	English,Hindi	180	109
UG	BSc,Science	36	Higher secondary	English,Hindi	180	154
UG	BA,Arts	36	Higher Secondary	English,Hindi	180	171
PG	MCom,Commerce	24	Graduation	English,Hindi	80	27
PG	MA,Arts	24	Graduation	English,Hindi	80	37

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				2				0				10
Recruited	1	1	0	2	0	0	0	0	6	4	0	10
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				5
Recruited	4	1	0	5
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				3
Recruited	3	0	0	3
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	0	0	1	1	0	3
M.Phil.	0	0	0	0	0	0	2	2	0	4
PG	0	0	0	0	0	0	3	1	0	4

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	1	0	0	1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG	Male	21	0	0	0	21
	Female	43	0	0	0	43
	Others	0	0	0	0	0
UG	Male	150	0	0	0	150
	Female	284	0	0	0	284
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	21	11	6	3
	Female	24	15	13	11
	Others	0	0	0	0
ST	Male	74	61	37	55
	Female	136	120	108	105
	Others	0	0	0	0
OBC	Male	70	53	44	44
	Female	109	102	97	75
	Others	0	0	0	0
General	Male	7	6	3	2
	Female	12	11	11	8
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		453	379	319	303

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
111	93	75	75	75

File Description	Document
Institutional data prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
5	5	3	3	3

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
498	453	379	319	303

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
406	360	313	313	313

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
131	140	61	91	52

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
12	12	10	10	10

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
12	12	10	10	10

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 14

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
8.59449	7.57927	8.81099	11.33871	7.73701

4.3

Number of Computers

Response: 07

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Govt. Naveen College Pali, district Korba is affiliated with Bilaspur University which is also known as Atal Bihari Vajpayee University, Bilaspur Chhattisgarh. The college follows strictly the curriculum laid by University. The syllabus is provided to all teachers for the effective implementation of the curriculum. Development of action plans are done in the following ways:

1. In the college broacher and website information related to the curriculum, like different courses, fee structure, admission process, etc are given in details.

2. The teachers make lesson/unit wise teaching plan for each class, and mentain daily diary for assuring the plan implementation.

3.Besides the Unit test, quarterly and models test per exam are organized as per the academic calendar by the college.

4. The teacher follows different innovative and effective teaching-learning techniques.

5 .Library facility to staff and students which is equipped with subject books, reference books and newspapers.

6. The library have near about 5500 books and subscription of 2 newspapers.

7.The syllabus guidelines and previous year university question paper are also made available to the students.

8.The college gives special attention to those students who could not attend class due to any reason as in NSS camp or sports participation to make up their loss.

9.Principal and head of department conduct their internal staff meeting and develop and progress academic plans for the coming academic year.

10.Feedback received from a student is successfully employed to strengthen curriculum Planning and development.

11.All the departments and teachers prepare a lesson plan, daily diary regularly.

File Description	Document
Upload Additional information	[View Document](#)

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The institute ensures adherence of academic calender with the help of Yearwise/session wise plan as shown below

Calendar of Events: 2019-20

Month	Date	Academic Activities	
June	1st Week	Commencement of the academic year and distribution of admissio	
	2nd Week	Commencement of I, III,&V Sem classes , Personality Developme	
	3rd Week ,4th Week	Admission Duties	
july	1st Week	Preparation of time table and distribution of workload	
	2nd Week	Departmental meetings, Personality Development Program	
	3rd Week ,	Cell -wise preparation of calendar events and bridege course	
	4th Week	Vanamhotsav celebration	
Augst	1st Week	Staff workshops and orientation to the fresher's	
	2nd Week	Independence day celebration , Personality Development Program	
	3rd Week ,	Conducting of red cross events	
	4th Week	Placement activites ,NSS Programs planed and fixed the schedule f	
September	1st Week	Placement activities planned	
	2nd Week ,& 3rd Week	Planning for NSS Camp and inauguration of cultural,NSS ,Sports a Development Program	
October	1st Week	Gandhi jayanti celebration	
	2nd Week	Events and special lecture by dept of Commerce and political scien Development Program	
	3rd Week ,	2nd internal test and remedial classes	
	4th Week	semester end	
November	1st Week	Examination work	
	4th Week	supervision duty	
December	1st Week	Valuation duty	
	3rd Week	Valuation duty	
	4th Week	Semester reopening and NSS camp planned	
january	1st Week	Special lectures by the depatments and other cell activities	

	2nd Week	Competitions by the cultural dept on Swami Vivekanand,science a departments,Personality Development Program	
	3rd Week ,	Republic dsay celebrated	
	4th Week	Special lectures by the dept.	
Febuary	1st Week	Events by red cross and other departments	
	2nd Week	Free health check up camps by the red cross and ,NSS units and 1s Examination,Personality Development Program	
	3rd Week ,	Pleacement activities on workshops on competitve examination an	
	4th Week	Campus selection and self employment awereness program	
March	1st Week	Women's day celebration	
	2nd Week	Examination work ,supervision duty,Personality Development Prog	
	3rd Week ,	Due to Covide , the Acadamic calander couldnot be follwed & clas	

File Description	Document
Upload Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

    1.**Academic council/BoS of Affiliating university**
    2.**Setting of question papers for UG/PG programs**
    3.**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
    4.**Assessment /evaluation process of the affiliating University**

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 0

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The college offers three undergraduate & two postgraduate program where a rich diversity of

students ispresented. The Organizes various special programs for integrates crosscutting issues such as

1. Environment : Swachchh bharat abhiyan, Environmental studies and human rightcompulsory course of undergraduate level ,Tree plantation arranged every year and swachchh campus mission on every Saturday,Health hygiene, Procession regarding clean India Managemen, Red cross society activities like a health checkup.
2. Personality program: Human right ,Anti – ragging committee, Voter awareness programs.
3. Sustainability :Water harvesting work in our college,Lectures on global warming and environmental change,Professional ethics and moral values, Guru Ghashi Das Jayanti celebrated on December 18 every year.

The College offers two generals and one compulsory undergraduate courses which address Gender Issues ,Environment and sustainability and human values. All the courses are affiliated to the Atal Bihari Vajpayee University Bilaspur C.G. ,the two General Undergraduate Courses are

B.A. 1st year political science,1st paper Human Rights

B.A. 1st year Sociology 2nd paper Human Values, Gender Sensitization.

Environmental Studies and Human Rights

This is a compulsory courses offered to UG students of 100 marks.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 14

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 0.80

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 4

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: C. Any 2 of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

> **1.Feedback collected, analysed and action taken and feedback available on website**
> **2.Feedback collected, analysed and action has been taken**
> **3.Feedback collected and analysed**
> **4.Feedback collected**
> **5. Feedback not collected**

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 65.92

2.1.1.1 **Number of students admitted year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
498	453	379	319	303

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
700	620	540	540	540

File Description	Document
Institutional data in prescribed format	[View Document]

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 94.76

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
406	360	313	253	291

File Description	Document
Average percentage of seats filled against seats reserved	[View Document]
Any additional information	[View Document]

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

To assess the learnin level of students thesesteps are taken:

1. The college constitutes admission committee class wise/ stream wise.The in charge and the members of the admission committee takes
interview of the admission seeking students, makes a summary of the students based on the academic background, curricular and extracurricular activities of the students during the admission process.
2. The faculties identify advance and slow learners during the teaching and responds to special educational learning needs of advanced learners,
and slow learners with the help of various methods of evaluation like objective and one word singled answer short & long essay type answers.
Tests are organized after the end of each unit /chapter.

After identification of learning levels of the students further steps are taken as under:
1. Watsapp groups are made for each class for the academic purpose only, and all the students and their teachers are added in that group. The
students are encouraged to ask their queries related to the subjects.Subject related personal queries are also allowed through phone call or whatsapp or other medium of coomunication.
2. All Students are encouraged to participate in various activities such as quiz, slogan writing, essay writing, and speech competition, organized
time to time and PG students attend the departmental seminar and enhance their understanding on the subject.
3. The slow learners are provided additional learning and corresponding arrangement through terms of extra/ remedial classes.
4. The advanced learner are encouraged to participate in the competition, quiz content and other activities to represent the college in state or
National level academic sports and improve their competitive spirit

5. Learning and other resources like books and journals are issued to the student through the department, and PDF and other important links are
provided through whatsapp group.
6. Poor performance in the classroom due to short attendance is intimated to relative and parents by letters or by phone calls and through the parent-teacher meeting.
10. Feedbacks are collected from the students and tests are conducted to find out the problems regarding the students.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 42:1

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

1. To make learning more students centric, skills are promoted and developed through the seminar, workshop, group discussion, debate,
Quiz Contest, various competitions, etc.

2. The traditional lectures method is supplemented by interactive lecture by all the teachers. The students are encouraged to ask their subject
related queries after each class. This method facilitates to interpret, explain, and revise the content for a better understanding of the subject
by the learner, use of internet, reading and writing skills.
3. College also arranged classes where PG students teach their juniors, to improve speaking/ teaching skills and to have interaction among the student.
4. Individuals learning are empowered by preparation of notes through book and internet.
5. Teachers and students are also encouraged to use internet and smart mobile phones to keep themselves updated of the latest development.
6. The classes are usually interactive with the students coming up with their own view, innovative ideas and viewpoints with the guidance of
the teacher.
7. Through the various clubs such as cultural club, eco-friendly club, women club. Students are given the opportunity to participate in many
activities thereby promoting independent learning.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The Institution assures ICT enabled environment for the purpose with limited available resources. The wi-fi facility is available in the campus. Two smart classes, with adequate facilities empower the ICT teaching. The teachers are encouraged to arrange their classes with the use of these sources. Near about 60% teachers are using these facilities of overhead projector, with internet enabled systems. They prepared teaching material and provide it to the students in the smart classes. All the teachers are using smartphones for the conveniance of their students, they proide quick response of student's queries related to the subjects and other relevant information.Whatsapp groups are made for each classes, teachers provide the solutions of the queries of the students. For the perpose of organizing online classes, unit tests, and taking feedback from the students, the teachers use various online platform such as Zoom,Google meet and Google form etc.

During COVID-19 Pandamic ,some teachers of the institute have prepared online materials for the students of UG and PG classes,according to the direction of state level and division level committees constituted by department of higher education Chhattisgarh. All the teaching materials have uploaded on the cgschool.in website in video, audio visual,PDF format. The materials more than 50mb have uploaded

through youtube channel link, made by the techers individually. The institute continuosly trying to ensure adequate use of ICT facilities for a better digital environment.

File Description	Document
Upload any additional information	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 42:1

2.3.3.1 Number of mentors

Response: 12

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 22

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	2	2	2

16-08-2021 01:08:37

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 3.5

2.4.3.1 **Total experience of full-time teachers**

Response: 42

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

1. The faculty members and the students are well aware about internal assessment process, which is making available through academic calendar by the Higher Education Department of Chhattisgarh. The mechanism of internal assessment is explained by each faculty members to their respective group of students in the starting of each courses as well as displayed in notice board and whatsapp groups.
2. Internal assessment is scheduled according to the affiliating university norms thrice a year, and informed to the students before appropriate
time and the scores of the student is also informed them after completion of the assessment. If the students have some queries or greivances related to the scores.
3. 10% of each subject out of total marks on the basis of internal exam is added to the final result of the students, which is organized three times in each academic session.

File Description	Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The internal exam schedule is declared in academic calander provided by the Affiliating university every year. The Internal exams are conducted and papers are evaluated by the institution. Scores in internal test and exam are making available to the students which indicate the progress of the students. If they are not satisfied with the number scored by them they can discuss and resolve the matter with their respective teachers. There after the scores are uploaded to the university website within prescribed time period.

As per the norms of Atal Bihari Vajpayee University (The affiliating University), a comprehensive evaluation is done in every yearly exam
and semester, and revaluation/ re totaling option is available for the students. This revaluation or retotaling process is handeled by the affiliating university.
3. Assignment in PG classes and project work in the subject environmental studies and human rights for UG classes, are given reflected in advanced and the timely submission is ensured by the concerned teacher.
The college ensures complete transparency in preparation and declaration of results. The students are given sufficient scope for redressal of their grievances with reference to evaluation of their answer books. The mechanism of redressal of grievances, with reference toexamination includes Re-totaling of Answer books, Revaluation of Answer books, Photocopies of Answer books are provided on demand, Duplicate mark sheet.

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

All the programs and course outcome are available in syllabus provided by the university. These are communicated to the students through these medium.

1. Syllabuses which are available in Affiliating university's website, and the link of each program and course outcome is available on the institution's website.
2. These are communicated to the students in the beginning of each course /subject in introductry classes by the faculty members.

3. Also deliver through induction meeting organized for the students in the commencement of the academic session.

4. The same is provided in soft copies like pdf format to each class trough whatsapp groups, these groups are formed for each class and program offered by the institute.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The college is responsible for collecting data on student performance on the basis of

1. Regular unit tests - After completion of a particular unit or chapter the unit tests are organised for evaluating course outcome.

2. Internal Exams - Acoording to the guidelines of affiliating university Atal Bihari Vajpayee University Bilaspur, atlest 2 internal exams are organised for each course of each program. It is helpful to evaluate course outcome and program outcome as well.

3. Semester and Annual Exam - Throgh these exams institution can evaluate course and program outcome.

Department and faculties form and design the future course of action in the light of the result of the students. The college offers academy guidance to those students who fail to get regular admission. They complete their programs to reappear as private students conducted by the University and also form enrollment ratio for each course in the entry level. The evaluation system and student feedback ensure that the course's objectives are received through proper channel to the students.

2.6.3 Average pass percentage of Students during last five years

Response: 93.58

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
131	139	61	91	52

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
131	140	73	107	52

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.37

File Description	Document
Upload database of all currently enrolled students (Data Template)	
Upload any additional information	

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 8.33

3.1.2.1 **Number of teachers recognized as research guides**

Response: 1

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.3.2 **Number of departments offering academic programes**

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	3	3	3

File Description	Document
List of research projects and funding details	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

3.2.1. Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge.

Response: The Institute has created a suitable ecosystem for innovations and transfer of knowledge, details of which are as follows :

- Every second Saturday we organized some events like quiz, extempor, drawing and debate competitions etc. This in turn inculcate the quality of public speaking and knowledge of current and temporary affairs in them.
- The students of the 4th semester of P.G. classes are encouraged to undertake project works related to existing societal problems and local issues under the supervision of the faculty members as well as U.G. students of the science stream are also given project work related to their syllabus. This boosts the aptitude of the student, their passion for learning, competitive spirit among the students, time management.
- In science lab, practical studies and experiments develop a scientific approach among students.
- Expert of different fields are invited to deliver lectures and interact with students. Through effective lectures student gain an intrinsic interest, which develops their ability to think, understand and innovate.
- Encouraging students to participate in debates, group discussions and public speaking activities, boost the students confidence and communication skills.
- Botanical tour was conducted by the botany department for the students in " **VAN AUSHADHI PRASANSKARAN KENDRA**" in Donganala village, Korba., through which they got information about the use of medicinal plants to treat diseases and benefits of it. It enhance the knowledge of oldest and largest traditional system of herbal medicine. They learn about the preparation of the herbal medicine and how does small industries grow.
- A tour was also organized for the P.G. students to SAILA village to feel and connect with nature.
- Computer based and internet based technology such as smart classrooms are used to enhance the learning of students which provides a better understanding of concepts and enhances the way of learning and teaching digitally.

Our College Collaborated with Sundar Lal Sharma Open University to provide distance learning of different subjects within our college.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 2

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

Response: 2

3.3.1.2 **Number of teachers recognized as guides during the last five years**

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 2.87

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
2	11	7	5	6

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.19

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	2

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

: Govt. Naveen college pali organizes and participates in various extension activities with a dual objective of not only sensitizing students about various social issues but also contribute to community and strengthen community participation.

- The NSS and YRC unit of college together take part in various initiatives like organizing camps, awareness programs on aids and woman health issues , traffic rule awareness program, green environment and tree plantation.
- Continuous voluntary activities by students to maintain cleanliness in and around the campus, awareness about the role of clean environment in human health and contribute to the national Swachh Bharat Abhiyan.

- Under the **Swachh Bharat Summer Internship Program**, public awareness was organized in the nearby villages for youth sections, rural social institutions, primary and middle school children to be aware of cleanliness in which determination was taken by all the teachers, staff and students of the college about the imperative towards the creation of Swachh Bharat.
- Events like international yoga day, Hindi divas, Shahid divas, Sadbhavana pakhvada, fit india pledge, international youth day, constitution day, human right day etc sees large participation of the students.
- Our college organizes the NSS special seven days camp every year. Our NSS volunteers actively participate in the rallies, street play, dancing and singing programs in village camp.
- The volunteers clean the ponds and drains around the village and inspire the villagers to clean up.
- One of our NSS Cadet, Mr. Sachidanand Raj, has actively participated in the National Integration Camp at Sri Sri University, Cuttack.
- Competition like slogan writing, painting, essay, debate and Rangoli are organized under SVEEP program, spreading voter awareness and promoting, voter literacy among students. Our student of the college had been appointed as a campus Ambassador by the District Administration to aware the people to cast their votes in general elections, such steps are creating awareness among the general masses to know the importance of their votes.
- Our college also conduct expert talk on female health problems issues and malnutrition for the students blood groups testing, hemoglobin testing, HIV, testing camp was organized by NSS and YRC unit with the help of community health centre, this activities among students make positively impact on health awareness and personal hygiene.
- Village- Saila was adopted by our college under the "**Unnat Bharat Abhiyaan".** Under this campaign, our educational institution played an important role in identifying the challenges of development in the village and presenting suitable solutions.
- An Eco- club was established by our college having some faculties and students as their member. They are responsible for the maintenance of trees and plants of the college by providing them with water and fertilizers timely. They also raise awareness of biodiversity conservation and helps in setting up a eco-friendly environment.

Such programs sensitize the student volunteers towards the social issues.

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 1

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	1	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 32

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
15	6	6	2	3

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 51.17

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
388	261	320	46	65

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	[View Document](#)

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

As a Government college, it has big building of double stories in two blocks under a large campus of 5acre. The existing physical built up area of the college is about 314.36 square meter and the college building is used from 10.30 am to 5.30pm the plan to develop physical infrastructure of the college is as follows-

The college has a sprawling infrastructure with adequate number of class room and laboratories. There are 14 classrooms including 3 smart/ Wi-fi connected classes,and 3 laboratories for Chemistry,Botany and Zoology.

There are 7 seven computers (with internet facilities) available for the teaching perpose and other help for the students like admission,enrollment, scholarship,Internal exam/Final exam, and providing career related infomation.

There is a building maintenance committee, the committee seeks departmental requirements, needs of laboratories, classroom, library etc. and sent the proposal with details of budget requirements to the government of higher education for approval. After due permission the construction work gets initiated proper monitoring of infrastructure has helped the optimal usage of the existing facilities.

The college has a study center of Pt. Sundarlal Sharma open university and the class rooms of the college are used for conduction classes on all day

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

For conducting sport activities, college have sportsfield /play ground situated in Inner part ,and Outer part (frontand back o)f the college building, it is also used for social events bared on special consideration .

The college has well laid out facilities for indoor and outdoor and sports. The indoor games facilities include the following One court for shuttle badminton 2 Caroms and chess.The following are the facilities for outdoor games.

1 Ground for playing Kho - Kho

2 Open ground for playing cricket,Vallyball, football and basketball . Utilizing all these facilities, the college has been conducting internal tournament for encouraging sports talent among the students. The college encourages the students to participate in the special coaching classes during vacation. The inner ground include a central stage which is used to conduct various cultural activities. College cultural fest

sports day, athletic meet yoga training and similar activities are conducted in inner and outer part of the building.

College administration formulates a sports committee to monitor the sports activity, class four employees are also available to assess sports activities. There is a very healthy atmosphere for games /.sports and cultural activities in the college many students have represented the college at district and state level.

File Description	Document
Upload any additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 21.43

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 3

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 0

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)
Upload audited utilization statements	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library is not autometed, it has a traditional way of operations. There is a computer(with wi-fi facility) allotted for the use of librarian and students also, through this computer the users can surf and search all the free online resources and academic websites. The students are encouraged to utilized this facility through various websites like, e-pgpathshala, Shodhganga, Swayam, Moocs,Swayamprabha etc. Some free reputedJournals are downloaded in this computer for the conveniant of the users.The college have a big library hall, which is used for store the books of different decipline in a very distinctive manner. The students and teachers are provided the reading space in this hall. Although the government havenot sanctioned the post of librarian for the college, but with the help of the teachers as library incharge, it is functioning adequatly. Class four staff of the college is appoined for assistance,as book lifter. Sometimes the library hall is used to organize cultural and other cocurricular activities.

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: E. None of the above

File Description	Document
Upload any additional information	[View Document](#)
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.89

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0.74076	0.74466	2.07252	0.89400	0

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 4.51

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 23

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has IT facilities to get better the teaching and learning process. Our campus is upgraded with all the necessary IT facilities. The college is equipped with 7 computer with the required software and antivirus. The computer lab is powered by UPS to insure uninterrupted usage of computer. 2 LCD projector equipped classes are available to provide effective teaching for the students. Faculty members using PowerPoint presentation, videos etc. in the classroom to enhance learning. Scanners, printers, Xerox facility is available and faculty member can use this facility for official purpose the college campus is Wi-Fi enabled, faculty members can access Wi-Fi anywhere in the campus to enhance to gain additional information and download information related to the curriculum and also to enhance their knowledge about their subject. The college campus is under 16 CCTV surveillance to enhance transparency as well as safety to all its members. Students are encouraged to use IT infrastructure in the possible way to their learning.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 71:1

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	[View Document]
Details of available bandwidth of internet connection in the Institution	[View Document]

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 100

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
8.59449	7.57927	8.81099	11.33871	7.73701

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document]
Audited statements of accounts	[View Document]

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The physical facility including laboratories, classroom and computer, etc. are made available for the students. The classroom which part of the teaching and learning process. The classroom board and furniture are utilized regularly by the student.

The college has limited number of the computer with internet connection and the distribution in different local like smart classes, principal office, library, andsome of the department also as per requirements.

The ICT smart classroom also available. The maintenance of UPS and the generator is done regularly. Electrical and plumbing related maintenance is done with the help of local skilled persons and the expenditure is done from budget gained by the college from different sources.

Academic facilities

- The academic support facilities like the library, the sports and the other platform supporting overall development to the student like NSS, Red cross society etc. add flavour to them.
- The library is very well maintained. A provision of the budget for library maintenance is made by the college management. The activities like keeping the library neat and clean and free without insects are done frequently by the library staff.
- The college administration formulates committees for physical maintenances and verification. Annual internal audit is taken up by such committees. College adopts Manual and computerizes system for recording and maintenance of records. College has adequate infrastructure which consist with 11 traditional classroom, 2 projector and wi-fi Equipped classes, 1 class with computer and wi-fi facility4 laboratories 1 girl common rom, principal chamber, staff room, office and library, washrooms, and water-cooler.
- College has active monitoring system by CCTV in entrance staffroom, principal chamber, classroom and labs. Student welfare schemes such as scholarships facility and information regarding reservation in the admission to any class are also mentioned prominently in the prospectus.
- For smooth functioning of the institution under the guidance of the head of the institution various committees have been formed to look after the various academic, cultural and literary activities.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 79.32

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
401	353	280	285	227

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the

following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: E. None of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of student placement during the last five years (Data Template)	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 24.43

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 32

File Description	Document
Details of student progression to higher education (Data Template)	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations*, etc.*)) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 4

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	2	1	0	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

There is an active student council in the Institution. Every year Principal constitutes Students council. The mem
are selected by election or by nomination directly (as per the instruction of the University/ Higher education). Th
are directly and actively involved in all college activities. The senior faculty members oversee these student un
council representatives actively participate during the various meetings organized in the institution for acad
purposes and they give their suggestion as well as their cooperation.

·   A variety of extracurricular activities such as debate, painting, singing, dancing, quiz, rangoli, etc. have be
our college. Students also participate and win several laurel's in various inter university events organized by other

·   The cultural activity of the college is planned by the college cultural committee every year. Annual functi
college organized in December or January month. The students also participate actively in drama, dance (single/gr
and other events on the eve of annual function and other celebrations. The students from college have participated
the college level and are awarded for their performance.

·   Various committees - IQAC, RUSA, anti-ragging committee, student grievance redressal cell, women's ce
cell, SC/ST cell, OBC cell, minority committee, personal counseling cell, college development committee, N
science faculties, are involved to improve the academic & administration of the college.

·   The College has a large play ground in the campus. KhoKho, Football, Cricket and Volleyball are p
badminton court is there. The college has all the necessary equipments to promote sport and games without any S
member is the In charge of sports. he supervises and guides the studentsguide the students.

      It includes, NSS, activities. and volunteers of NSS, Red Cross participate in various social industrial a
activities; and promote awareness among the people on different environmental, health issues, and road safety thr
side rally etc. during one day and special weakly camps.

·   The Women students are encouraged to participate in indoor games and athletics at college and sector level
part mostly indoor games viz. Chess, Carom-board, Badminton. However they are also participated in outdoor g
Kabbaddi and athletic events   Many girls student have been selected for sector level team. Girls are particip
especially on the occasion of college' annual function and in Rally has organized by college tinder SWEEP schem
The Student who excel in the college sport & culture are encouraged to participate in inter college division kor
Curricular activities provide them opportunities Health. Student Participate in Cultural Activities through youth cu
every year.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution

participated during last five years (organised by the institution/other institutions)

Response: 23.6

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Government Naveen College pali is esablished in June 2013, it is situated in a tribal and green area of Pali block, district Korba Chhattisgarh.

The Institution was operating its first three sessions (2013-14,2014-15,2015-16) in an old building, during the construction of the new building.

The college had started it's functioning in new building since january 2017, and the first two batches had passed out in session 2016-17 and completed five years of operating in 2018. As the college is in it's very primary stage and also situated in a comparatively backward area, their are not adequate number of alumni, and registered alumni association does not exist in the college

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The vision of the collage is to serve the education equally provide to all students. The majority of the students enrolled in this collage belong to the scheduled caste, scheduled tribe and OBC coming from the rural background and falls below the poverty. Our vision of collage not only givesbookish knowledge but we taught our student good manners, self – respect, politeness, consciousness, physically and mentally good health. We are also focused on national standards of education quality, education and fostering an enduring sense of disciplin.

Our mission to impart quality education in the different discipline. Our collage we try to inculcate in them the quality of competence, confidence and excellence particularly those who belong to the rural weak and disadvantaged class of society.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

In our collage, Commitees and cells are established for a particular perpose or work.The committee is responsible for plan and implimentation of each activity, which takes place through the meeting of the respective committee. The teachers and the staff and some of the students have been involved in the process of decision making and its execution. Participation of the students in various committees maintains transparancy and decentralizaion in the management and decision making process of theinstitution.The principal encourages to do thier workas per rules and regulations of the government and also boosts all the students to participate in various extra curricular and extention activities inside the college and university ,district,or sector level. The institute is functioning according to the rule and regulation of the department of higher education Chhattisgarh, and relevant regulatory bodies. IQAC has established in August 2018 for improve the quality and functioning for a good future for the student of our collage. For the development of leadership abilities.and participative management, Class Representative(CR) in every class, and Student Union consist of president, wise-president,secretory and join secretory are elected / selected according to the government directives.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

To address the demand of society and provide greater exposure to student, field trips / study tours are organized. The collage has strategically planned to construct new building and modernize the facility in the classroom and laboratories. According to the feedback collected from the students and teachers of the college, it is identified that the modernization / upgradation of teaching learning facilities is very much important. The relevant committees have planned for it, and get minimum requirement with available resources. At present we have three smart classes with adequate ICT facilities, these facilities were very much helpfull for online classes during COVID-19 pandamic.

The proposal consists of

1.Start of new PG courses and updating of UG department to PG level,

2.Modernization and strengthening of laboratories,

3.Modernization of classroom4,

4Updating of learning resources,

5. Equal facility to all male and female members in the institution.

At present the techers organize their classes through various online platforms such as ZOOm,Google meet ,webex meet etc. online feedback is also collected from the students. It is a very hillarious situation for a tribal area situated and less facilitated college like us.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The management of the collage has the following processes

* Teaching learning   process
* Financial support
* Evaluation of teacher   The teacher recruitment is as per the norms of the UGC state government and the university. Each and every staff are performing very well. The principal and the management hold the regular staff meeting and address them about their responsibility for the collage. The various committees are made such as admission committee, internal examination committee, etc. the collage has constituted student grievance redressed cell, discipline cell to ensure that any complaints are taken seriously and resolved immediately as possible. If any problems and complaint are reported by anyone, the committee meets and takes action for solving the problems. The responsibility of the teacher and staff are welldefined and cordial atmosphere is maintained at the workplace.

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The welfare facility available for the collage staff is as per state government rule that is mentioned below:

- The teaching and non-teaching staff are granted the different types of leaves such as casual leave, earned leave, medical leave, etc. all other facilities are given to state employee as per the government rules.
- For updating the subject knowledge, the teaching staff members are allowed to participate in the orientation program, refresher program and short term courses as when they need as given per the UGC norms.
- Especially in our collage women having child employees given child care leave.
- Provisions of maternity leave is also there.
- Duty leave is given if applicable.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 20.67

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
3	1	3	2	2

File Description	Document
Details of teachers attending professional development programmes during the last five years	

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

1. In our collage teaching staff is evaluated and their performance is measured with the help of a daily diary, academic diary, lesson plan, attendance sheet and the record will be cheeked every month by the principal.
2. Every year faculty members are required to fill a performance appraisal from designed on the basis of PBAS methodology of UGC. This performance appraisal form,annual character report form of higher education, Raipur helps appraisal of the staffs of the institution.
3. Non – teaching staff like the office staff, LabTechnicians, Lab attendents, class 4 and other support staff, etc. are given appraisal forms and/ or CR forms prescribed by the Higher Education Department Chhattisgarh. All filled Forms are forwarded to commissioner of Higher department Chhattisgarh, through additional director bilaspur division, for the perpose of seniority, increments, promotion related procedures.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Account of the **Government Naveen collage pali** collage are regularly audited – internally and externally. Internal audits are done by a team of Teachers constituted for the audit perpose by Head of the institution, there are 4 -5 members the whereas the external audit is done by Three ways

1. A firm of professional chartered accountants (Maharshi Bharat & Company Bilaspur C.G.) audits Janbhagidari Samiti Accounts, and PD accounts etc.

2. Financial audit is conducted by State AG (Accountant general) Office raipur Chhattisgarh, and

3. Departmental Audit is conducted by the team appointed by the Chhattisgarh Higher Education Department.

The audited statement of the college is regularly submitted to statutory authorities and are available in the college. The other internal audit is done by the local inquiry committee which inspects the performance of the staff, students' facilities given to the staff and infrastructure.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The collage is recognized under 2(f) only, and does not covered under 12(b) of the UGC Act 1956, so does not received any financial assistance from UGC, only state government is a single funding agency of the institution. Salary and non- salary grants are received from the state government. Fees received from the student are deposited in the atal Bihari Vajpayee university, bilaspur account and a certain percent to it is forwarded to the state government. The scholarships for students received from the state government are directly credited to the account of the student. The budget / demand for each academic year is prepared by the collage according to the directions of the gonernment. and grants received from and state government under the collage development scheme. The funds generated in janbhagidari head, is utilised for the interest / wellfare of the students by the approval of Janbhagidari Samiti constituted, according to the directions of competent authority. There is a purchase committee headed by the principal, who manages and approves all type of purchase of the institution.Generally the payments are made through banks (cheque) while some payments made through cash maode.The collage utilizes for the purpose it is being sanctioned.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Role of the IQAC in the Institution.

- In our collage, IQAC plays an eminant role relating to quality improvement amongst student and teacher. the IQAC always motivates to improve /upgrade teaching and learning process. The

teachers and PG students are motivated by the institution for participation in research related activities like Seminars,confrences, workshop etc.and they presents their papers/article in state level, national and international seminar and workshop. IQAC also encourages the teachers to research paper publications in peer reviwed/ UGC approved and CARE listed journals.

- Academic calendar has been followed, quarterly attendance is calculated and displayed and circulated to the studens having short attendence.
- Offline/ Online Feedback of all stakeholders are collected, analyzed and necessary action are taken with the help of IQAC.

Various programs are organized such as Induction program, Online quiz, health checkup camps has been organized jointly/ individually with the Red cross and NSS units of the institution.

File Description	Document
Upload any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The college implements the quality policy through IQAC. The IQAC is the basic advisory body to review the quality of the teaching-learning process of the college initially, the IQAC follows the academic calendar provided by Atal Bihari Vajpayee University to plan yearly teaching –learning process. The performance of the student in an internal exam gives the concrete idea to the teacher about the areas where the student need to help with extra classes. At the need of the session, the feedback taken from student about the teaching –learning quality and college atmosphere and behavior of the college staff is one of the other methodologies for review the teaching-learning process. The real picture comes out of the main examination result. The college IQAC always planning to improve the atmosphere for the teaching-learning process. The IQAC is always tryied to allround improvement of the institution.

File Description	Document
Upload any additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

  1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed

    and used for improvements

2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

7.1.1 Measures initiated by the institution for the promotion of gender equity during the last five years -

A. Safety and Security:-

- The college is a co-education Institution and college is aware of the burning issue of gender equity. The college is aware of and sensitive towards women issues. Some of the active committees in this regards are women cell, anti-ragging cell, discipline cell, sexual harassment cell, etc. They ensure discipline, law and order within the college premises. The college displays many hoardings about anti ragging, RTI, Prevention of corona and disciplines and Dress code which add fragrance to the initiative of the college.
- The college building is monitored by 16 numbers of CCTV surveillance. There are cameras in the entry of the college corridor and classrooms. It is making campus completely safe & Secure. There is watchman in the college for safety.

B. Counselling :-

- In women cell, in the college women staff has been a member. The council regularly motivate student on the gender issue. The girl students are encouraged to be confident and find a solution to their problem on their own, which may also be related to the gender issue.
- For women empowerment various gender equality programs are organized by the college time to time during last five years. Infrastructural facilities are developed to suffice the needs for all genders & DIVYANG JAN with the combine efforts of MAHILA BAL VIKAS DEPRTMENT & COLLEGE. Series of lecture programs were organized in the college

C. Common Room

The college has a well furnished girl's common room to facilitate female student. The room is very comfortable to give female students a place to relax study and informal discussion also. The girl's common room is provided nearby washroom & toilet facility,

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant

3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

1. The college does solid waste and liquid waste management by constructing a cleanliness committee. The members & NSS volunteers are always active to maintain cleanliness in the college campus. Cleaning works are hired on contract basis as per government norms .The teachers are motivated to perform their responsibilities to keep the campus clean. They involve and stimulate the student to play major role in keeping the campus clean, sanitized and eco-friendly. There are many dustbins the campus as well as departments to practice cleanliness .Solid and waste management is maintained by the respective faculties & NSS volunteers make are continuously engaged in spreading and promoting the message of cleanliness. The degradable waste like green leaves and other moist garbage are dropped in a pit to make wormy compost. The non-degradable wastes like plastic, broken glass, broken tiles etc. are also dumped in another pit. The college building does not come under the area of Nagar palika. So institution itself makes arrangements for its garbages.The college assures a plastic free campus there is proper sewage management system in the college. There are separate water tank and water cooler in the college

2. Hazardous waste management – Wastes produced from different Laboratories are disposed under proper plan and procedure in specified areas far away from buildings & sports fields in the campus.

1. E-waste management - The defunct computers and their accessories are disposed of as per the guidelines furnished by the SPCB, Chhattisgarh

1. Dustbins are kept at different places in the college particularly toilets to throw waste items and waste papers. This is disposed off in a systematic manner.
2. No Litter Day was organized in the college and on this day the students clean the entire campus and

dispose off the waste in a systematic manner.

3. The Principal, staff and students took oath under ?Swatch Bharat Abhiyan to keep the campus clean. The entire collegiate staff along with the Principal and the students cleaned the college campus and the process continues even till now.

File Description	Document
Any other relevant information	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: A. Any 4 or all of the above

File Description	Document
Any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: Any 4 or All of the above

File Description	Document
Any other relevant documents	[View Document](#)

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Human beings are always very enthusiastic. He is naturally inclinedtowards religion, culture and festival etc. In the institution along with teaching- learning some extra-curricular recreational and intellectual programs are organized. Since the college is situated in tribal area, so the institute tries to presence the cultural traits of the local tribes. So to make the society aware of their culture, the college organizes performance of 'SUWA NRITYA' 'KARMA NRITYA' and tribal FOLK SONG etc. by the students Quiz ,lectures etc related to this subject is also organized to fulfill this purpose. According to the statement Bhartendu Harishchandra :   fut Hkk'kk mUufr vgS] lc mUufr dks ewy* fcuq fut Hkk'kk Kku ds feVr u fg; dks "kwy]

To make it significant and to promote national language Hindi, celebration Hindi Divas, Premchand Jayanti etc. are celebrated in the college. Many eminent persons of the locality and public representatives and intellectuals join as invited guest on those occasions. Some series of lectures are also organized in this regard. A program on demonstration of " Cashless India" and "Digital India" was organized to make the youth aware one of the important schemes of Indian Prime minister. Besides a rally was run in the whole Pali Town make the city dwellers aware about the "Cashless India" and "digital India" scheme.

File Description	Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

To pursue constitution responsibilities. The institute celebrates constitution day on 26 November on that day, the students and staffs are made aware about their rights and duties. During the functions, preamble Of the constitution is read collectively. All are motivated to use their rights of Vote.

One program in the college was organized where respected G.S. RANA of schedule tribe commission C.G. Government was invited to deliver lecture about the fundamental rights and duties of the citizen. Besides this he invoked the students to become good citizen and get involved in creative works. He showed the original copy of constitution which was signed by all the members of the constitution building committee to the student.

Since the college student are all above 18 years and eligible for voting rights so on 25th January every year Voters Day is organized. Where the students were made aware and motivated about using their Voting rights on that day.

The local CG Govt. official representative as Tahsildar and other administrative officers, local public representative are invited to participate.

During casting vote how to use electronic voting machine had been demonstrated amongst the students in the college. Many of the students took part in the mock-poll. They learned about the EVM (electronic voting machine) as like VVPAT, Ballot unit and Control unit. They were made aware about the casting vote.

SVEEP (systematic voter education & electoral participation) under this scheme many programmes are organized like Slogan writing, essay writing, poster competition etc. at the college and district level. The students participate with high enthusiasm in there competitions. The students play Nukkad Natak to spread this message of SVEEP. One nodal officer from the faculty member and two campus ambassadors from the students are appointed. Who works for hundred percent publicity of the significance of using voting rights?

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and

other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Yoga Day **:** Every year international " Yoga Diwas " is celebrated on 21st June in the campus. Yoga camp is organized with active participation of Staff faculty members and students under supervision of a friend yoga teacher. They are also taught about the importance of yoga in enhancing and balancing mental and physical health.

Women *empowerment* **:** To enhance women empowerment in the institute effort to increase women enrollment is made. To make the girls empowered and independent " Kaushal Vikas Karykram" , AISECT pali had been invited to teach basic information about computer to both the girls and boys students. Uplift the educational , social and economic standard some needful lessons had been delivered by Dr. AbhaTripathi professor government college Sargaon.

Vivekananda Jayanti: Every year on 12th January birthday of Swami Vivekananda is celebrated. All the students of the college participate in this programme other than the NSS Cadets. The faculty members deliver intellectual lectures on this occasion. Besides essay competition, extempore, quiz etc. are also organized on this pious occasion.

Over and above all the cadets of NSS keep the college campus neat and clean to follow " Swachchh Bharat and Swasth Bharat" scheme of the central Government .

As per the convention every year independence day and Republic day are celebrated in the college. On this occasion students sing patriotic poems flag hoisting. Competition is organized on patriotic songs and speech etc.

File Description	Document
Link for any other relevant information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice – I

1.Title of the Practice:-   **Wormy Compost & its Utility**

2. Objective of the Practice :-

          The Government Naveen college , Pali is situated outside the township in a natural environment. Inside and outside the college campus enough plantations are done. So the wastages of tree leaves are used to make wormy compost in the college. This helps to keep the college campus clean. The manure made out of proper waste management is used for giving in the plants & trees planted in the institute. In the campus many seasonal and decorative plants are planted. So the manure prepared by the leaves are used for their growth. This use of compost reduces ill effects of chemical fertilizers.

3.The Context :-

      The use of chemical fertilizer without proper knowledge and Quantity damage the plants of various kinds like seasonal plants & decorative plants put adverse effects on their growth. Either the plants die or become unhealthy. So the use of wormy compost reduces such adverse effects and the plants and trees become healthy. This enhances the power of holding moisture in the soil and become porous. This in turn helps plants healthy growth.

 4. The Practice :-

          The college building is out of the sphere of Nagar Panchayat. So there was one problem in fronts of the college to manage the waste . so to find out the solution in the crisis, the college administration decided to make proper use of the green waste to prepare wormy compost out of it. It proved to be a good start for the institution. For this purpose the empty space one tank is made. The green waste like leaves, cow dung & wormy powder etc. are put in this tank. Regularly water is sprinkled over it

.This helps to prepare the moisture in it. About after 2 months these wastes are converted into vermin compost. This compost in full of nitrogen, phosphorus and potash naturally. This is used to make the college campus green and clean. This again reduced the bad effects of use of chemical fertilizer.

05. Evidence of Success:-

Various types of plants planted in college require nutrients to maintain good growth and greeneries. And to avoid the side effects caused by the use of chemical fertilizers , wormy compost is used. Due to which there is no lack of nutrients in the plants. As a result, the plant remains permanent and covered with flowers. This not only helps in keeping the environment clean, but by staying in their midst, the mind becomes happy and cheerful and it also increases the work efficiency.

06.Problems Encountered and Resources Required: -

Initially, many obstacles and problems arose to perform these tasks. What to do it and where to build the Tank, what are the methods to maintain humidity in it, etc.? Eventually, the work was started with determination, the result of which is visible to all.

Best Practice II

1.Title:- Daily Prayer by singing National Anthem in the college.

2. Objectives of the Practice: -

The college starts with a prayer of national anthem daily. The main purpose of this practice of starting classes and office work after singing National Anthem as prayer is to inculcate discipline and develop responsibilities towards the nation . The youth batch of college students (both girls and boys) are the future citizens of our nation. So, by respecting National Anthem naturally they will learn to love their country. They will be motivated to perform their duties towards the nation. They will be concerned about the growth of the nation. So, they will be inclined towards new innovations and new ideas. This will help to spread positive energy and thought among the youth of the nation. The thought behind this practice is that any good practice needs to be started from a very small initiative. So, the College took this initiative and started this practice.

3. The context:-

Although at first it seemed to be difficult to collect the students at one place and at a particular time in a disciplined way. So, the institute thought to practice national anthem as prayer in the morning before beginning the classes and office work. This helps to develop discipline in the students.

04.The Practice: -

It has been made a practice in the college to start the college with National anthem. In the beginning it seemed to be impossible to assemble the students of different stream like-arts, science and commerce at one time. The problem of leading the prayer also faced by the institute. So, an open chance for leading the prayer was given in front of all the students without any restriction of junior or senior. Then some students willingly came forward to lead the same. The other difficulty was the lack of musical instruments and any music teacher in the college. But it is done without those facilities. As the college run all the streams in one day shift only. So, it became convenient to practice this system.

05. Evidence of Success: -

Although in the onset the chances of success of the practice of a assembly in the college seemed to be gloomy. But the institution is proud to take such a bold step to organize assembly and prayer. The students are enthusiastically taking part in the assembly. More and more students are happily taking part in this event. After these maximum students are attending the class on time. So it has reduced the problem of late comers in the classroom.

06.Problems Encountered and Resources Required: -

The initial problem was to collect the students and motivate them for prayer. Secondly, without musical instrument make the national anthem with proper tune, scale and melodious. But the students did it successfully.

Thirdly, the requirement of resources was nothing, not even a single penny other than the space to stand and conduct the assembly. It is already there in the college building.

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Objective of the Practice

The objectives of the practices are maintaining gender equity in the campus. Personality development of the students. To inculcate social values in the student through social works. Developing green campus and making awareness about Indian medicinal herbs. To provide safe and secure for girls in a co-ed college.

National Service Scheme

The institution has an active NSS Unit. It performs social activities in the adapted village on regular basis. It made awareness programs like 'Beti Bachao Beti padhao', 'Water conservation', 'cleanliness'.

'shahid divas', Voter awareness programs etc. Besides through annual camp some social services and awareness programs are conducted in the local village. During seven days camp various intellectual discussions; cultural programs are conducted with villagers. Some renowned personalities become part of the camp. Eye checkup camp has been conducted for the villagers and NSS volunteers.

On regular basis the NSS unit of girls and boys maintain cleanliness in a college campus. Plantation and maintenance of garden is done by NSS unit on regular basis.

Orientation programs are conducted for NSS students every year In the session 2017-18 Mr. Vishwanath Kashyap principal Govt.higher secondary school Pondi, Lafa had been invited for delivering lecture in NSS orientation program. In the session 2018-19 Dr. Prabhakar Darshan, Govt. College Kartala had been invited for delivering lecture in the orientation program.

The NSS unit celebration sthapna diwas, Sadbhavna diwas, Yuva diwas, Yoga diwas etc. regularly.

It organized blood test camp for HIV, Stickling and Hemoglobin test.

It organized workshop for demonstrating EVM before Election, in the college campus.

Various lecture are organized time-to-time for student in the college by NSS unit.

The first and foremost challenge was to provide a safe , secure and friendly environment to the girls student in rural background. Develop a overall smart personality of the student in a small region. To enable the student.

One NSS cadet, Mr. Sachidanand, B.Com final year, participated actively in the Special National Level NSS camp organized in Konark, Orissa in the Year 2018-19.

File Description	Document
Link for any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

During the journey of eight years since 2013, the institution has left no stone unturned to excel in all the seven criteria of development. It tried to fulfill its vision, sort out its weaknesses, find out the opportunities and meet the challenges. So, the improvement is practically seen day by day with the growing strength of its student enrolment. The hard work of faculty members is shown in securing the best position in Arts faculty result of annual examination in Atal Bihari Vajpayee University, Bilaspur. New courses are also introduced in the Post graduate level as MA Sociology and M.Com. The institute has enhanced its infrastructure. It has developed system of safety and security inside the building and campus by implanting CCTV surveillance, boundary wall and guard.

The institution is standing on its toe towards setting an example of pre-eminence in that tribal area. To avail overall personality development and skill development of the students from weak background, they are motivated to participate in the programs like-quiz, debates, extempore, essay writing, sports and cultural activities organized in the college. The students are inspired to use library and read some books; novels other than their course books. The institute maintains proper disciplines in and around the campus. The discipline committee is responsible for it.

The institution aims at engendering values, character traits, exposure and honesty in the students. So that at the end of the day they become good human being and good citizen. Faculty member are also inspired to develop their skills and research ability on priority basis. The college is always ready to collaborate with the nearby villages through the unit of NSS, Red Cross and others. By organizing rally, 'Nukkad Natak', and cultural programs, this aim is attained. The villagers also get aware about various matters like- minimum age of marriage for boys and girls, importance of voting, education, nutritious food for women and children and health and cleanliness. Preparation of 'Wormy Compost' out of green garbage management and one disciplinary activity performed by the college by daily prayer are the unique work performed by the college.

Concluding Remarks :

During the journey of eight years since 2013, the institution has left no stone unturned to excel in all the seven criteria of development. It tried to fulfill its vision, sort out its weaknesses, find out the opportunities and meet the challenges. So, the improvement is practically seen day by day with the growing strength of its student enrolment. The hard work of faculty members is shown in securing the best position in Arts faculty result of annual examination in Atal Bihari Vajpayee University, Bilaspur. New courses are also introduced in the Post graduate level as MA Sociology and M.Com. The institute has enhanced its infrastructure. It has developed system of safety and security inside the building and campus by implanting CCTV surveillance, boundary wall and guard.

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